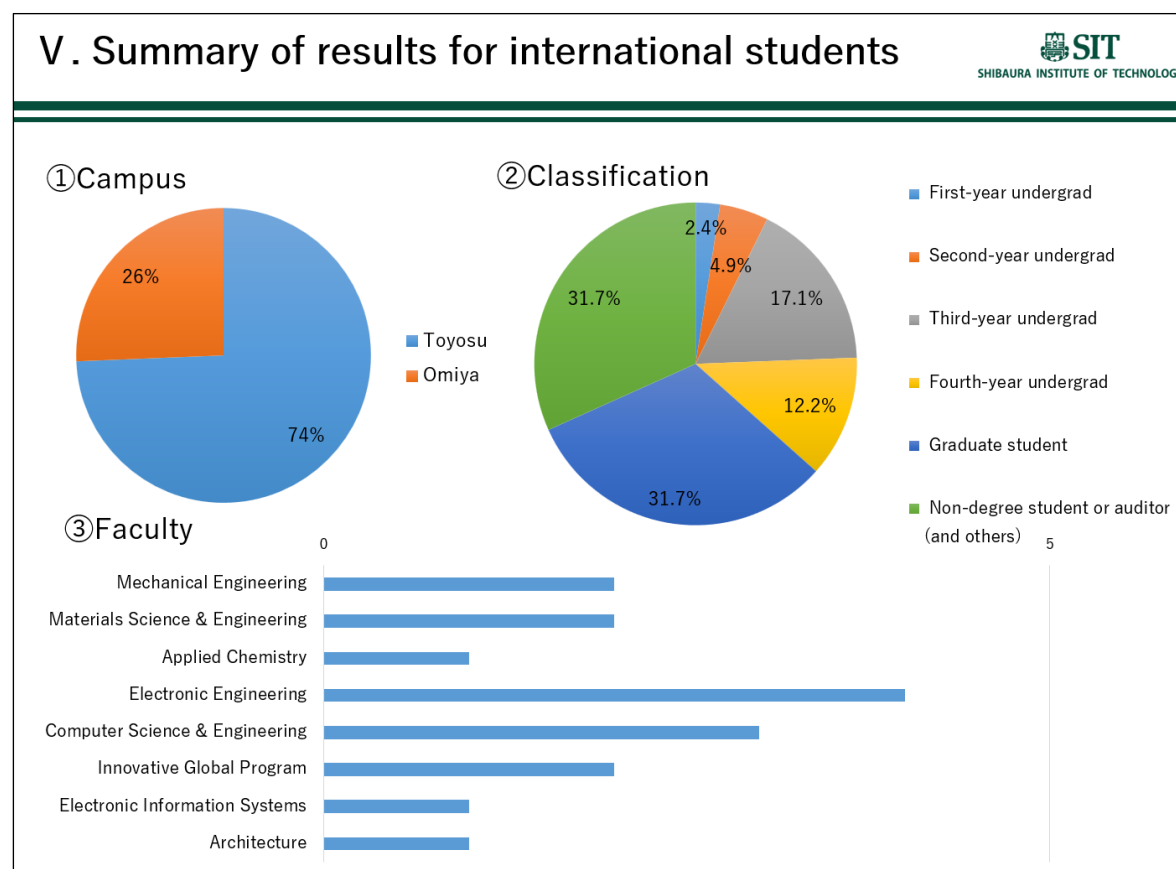
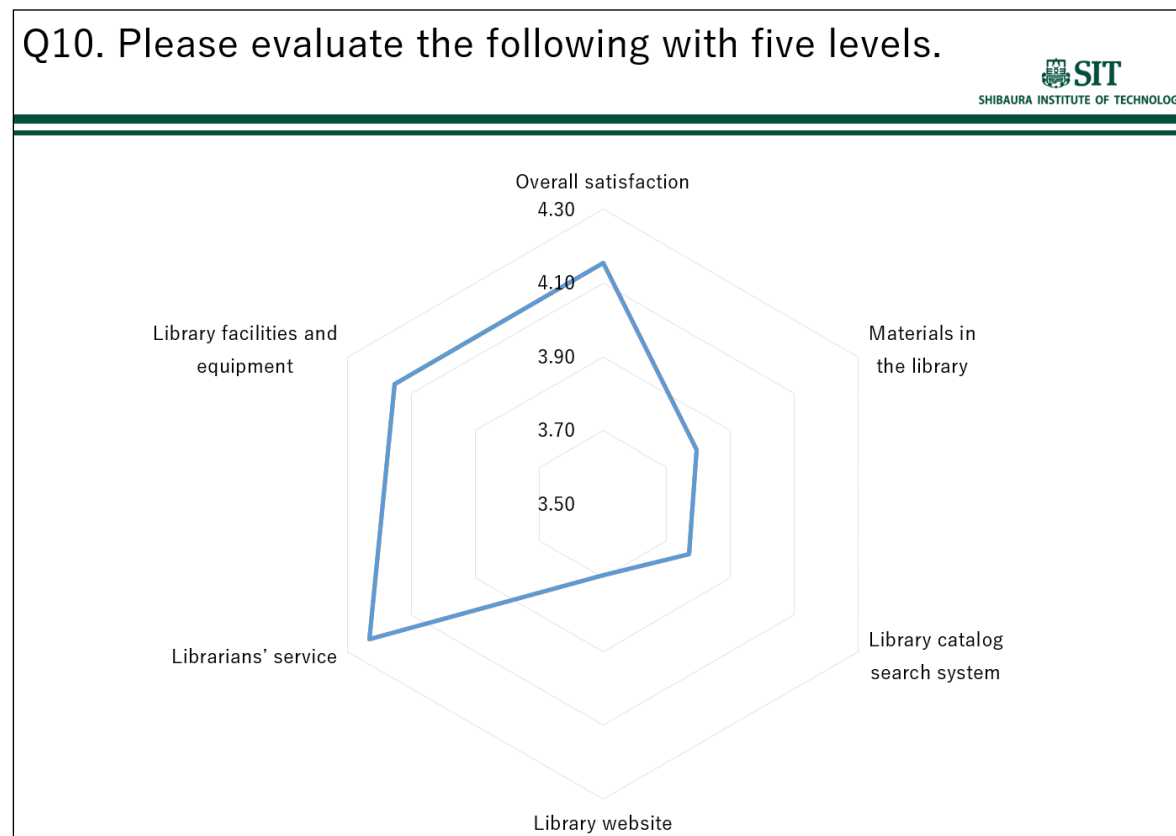


3.2 Various data

1) Result summary of Library Satisfaction Survey



Q10. Please evaluate the following with five levels.



2) Questionnaire result of library tour for SIT high school and junior high school students

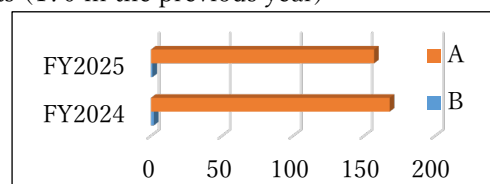
The following are the results of the questionnaire regarding the University Library User Information Session for attached Junior and Senior High School students, which was conducted on 17 February. Respondents: 158 second-year high school students (170 in the previous year)

*Partial summary

(1) Did you understand how to enter the university library?

A I could understand well. 157 (168)

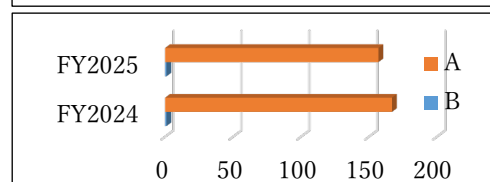
B Some points were difficult to understand. 1 (2)



(2) Did you understand how to borrow books from the university library?

A could understand well. 157 (167)

B Some points were difficult to understand. 1 (1)



(3) Is there anything you would like to see us do better?

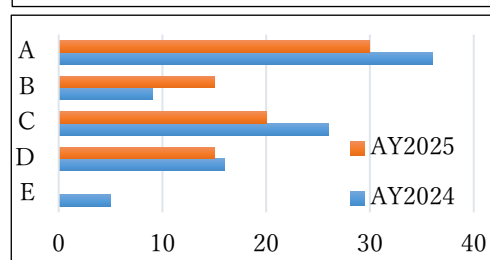
A How to enter university 30 (36)

B How to enter the library 15 (9)

C Borrowing a 'loaner card' from SIT Junior and Senior High School 20 (26)

D Usage time 15 (16)

E Other 0 (5)



(4) Were there any places in the university library that impressed you?

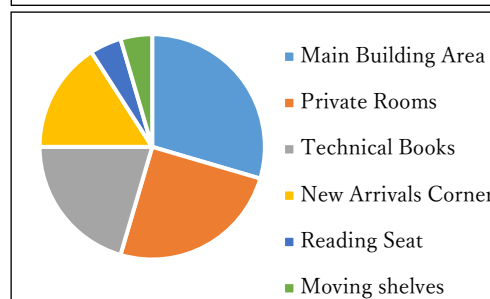
Main Building Area: 13

Private Rooms / Study Booths: 11

New Arrivals Corner : 7

Technical Book Shelves: 9

- There were many interesting books on the compact shelving units.
- I thought it was great that the display of new books changes with the seasons.
- The large number of reading seats and the open atmosphere left a strong impression.



(5) What part of the explanation did you find most helpful or interesting?

- How each section is used, and how university and high school students make use of the library.
- Being able to experience the focused atmosphere where university students are studying.
- Although it was a bit difficult to find books by classification at first, I came to understand where and how to search.
- The two-part format—explanation and hands-on experience—made everything easy to understand

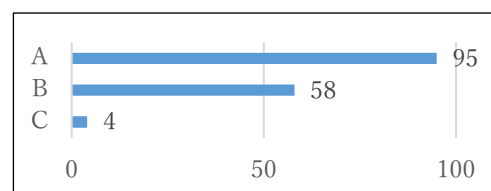
(6) Do you want to actually use the university library starting in March?

A Definitely want to use it: 95 (99)

B Will use it if necessary: 58 (71)

C Probably won't use it much: 4 (0)

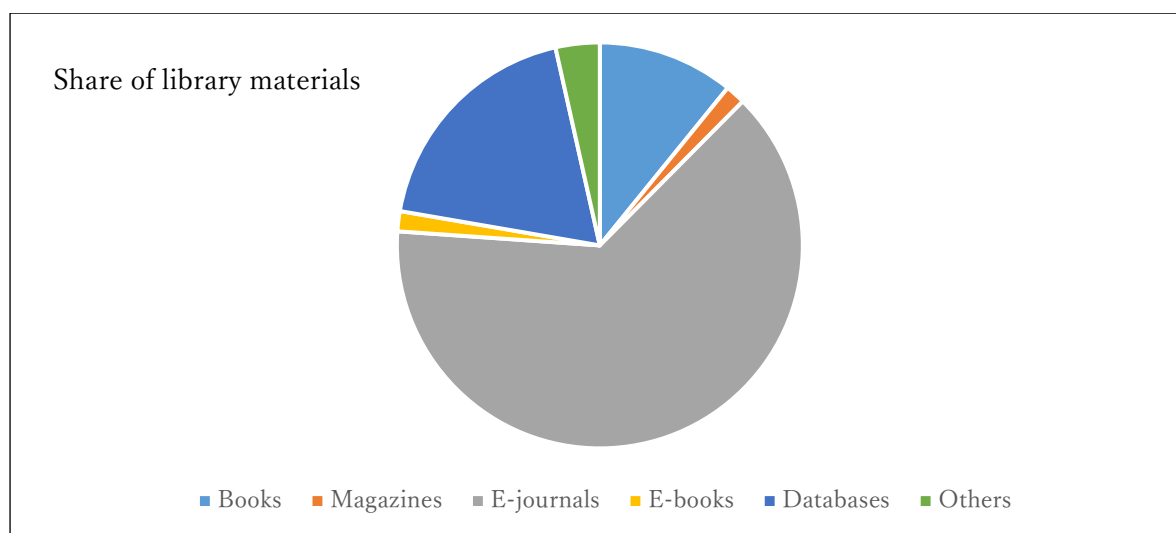
- I would like to use the university library ahead of time and apply it to my report writing.
- There are many specialized books that I think will be helpful for research.
- I'd definitely like to use it after school or during long breaks.
- The university library has a vast collection of books and will be very useful for report writing and research.



3) Breakdown of library material cost

unit : 1,000JPY

Books	Japanese	20,652	10.9%
	Foreign	7,323	
	Total	27,975	
Magazines	Japanese	3,402	1.6%
	Foreign	695	
	Total	4,097	
E-journals	Japanese	6,253	63.7%
	Foreign	157,866	
	Total	164,119	
E-books	Japanese	1,411	1.6%
	Foreign	2,717	
	Total	4,128	
Databases	Japanese	12,018	18.8%
	Foreign	36,384	
	Total	48,403	
Others	Total	9,053	3.5%
	Grand total	257,774	



E-journals and databases represent over 80% of the total.

4) Actual utilization

4)-1 Number of visitors

In light of the expansion of e-materials, we considered e-material users as online visitors when conducting a fact-finding survey.

- Actual visitors

Campus	FY2022	FY2023	FY2024
Toyosu	115,932	118,766	129,769
Omiya	102,695	106,435	117,946
Total	218,627	225,201	247,715

- Online visitors (Number of access for DB (database) + DL (download) number of theses)

	FY2022	FY2023	FY2024
Total	485,409	510,255	523,634

- Numbers of alumni and alumnae users

Campus	FY2022	FY2023	FY2024
Toyosu	603	685	514
Omiya	178	333	306
Total	781	1,018	820

Graduates, retired teachers and staff User Guide

1. Opening hours

Toyosu Library 8:30-22:00 Omiya Library 8:30-21:30

Library opening hours are subject to change. Please check the opening schedule before visiting the library.

2. Services available

- Borrowing of materials from the library collection (10 books, 3 weeks) / Photocopying of materials within the scope of the Copyright Act (10 yen per black-and-white page).
- Reference service for the library's collection.

3. Services not available

- Use of electronic resources (databases, etc.) / Use of private rooms and group study rooms
- Matters related to mutual use with other institutions (e.g. photocopying of materials from other universities, borrowing materials from other universities, etc.).

4. S.I.T. Library card (library card)

- Applications are accepted at the counter and on the library website, and cards are issued at the counter.
- Renewal procedures are required every year. Renewal is available at the counter.
- Card holders can enter and exit the library by holding the card over the entrance/exit gate.

If you are looking for materials or have any questions, please feel free to contact library staff.



Shibaura Institute of Technology
<https://lib.shibaura-it.ac.jp>

Toyosu Library TEL 03-5859-7460
Omiya Library TEL 048-687-5104

For Graduating Seniors

We issue “SIT Library Card” for graduates.

With this card, you can read and borrow books in SIT Library.

Application is free of charge.



- 本証は、他人に貸与または譲渡できません。
This card cannot be lent or transferred to others.
- 本証を紛失したときには、図書館に届け出てください。
If you lose this card, please notify the library.
- このカードを提示することにより、豊洲・大宮図書館の資料利用ができます。
By presenting this card, you can use materials in Toyosu, Omiya libraries.
- 開館日・開館時間については、図書館ホームページをご参照ください。
Please refer to the library website for opening dates and hours.
[Library website <http://lib.shibaura-it.ac.jp/>]

Shibaura Institute of Technology Toyosu Library: 03-5859-7460
Omiya Library: 048-687-5103

To apply :

Please fill in all necessary information on the Library website.

<https://lib.shibaura-it.ac.jp/inquiries/cardform>

***Your personal information will be used only for the purpose of issuing your SIT Library Card.**

When the card is ready, we will email you.

Please bring your ID card and receive it at the library counter.

***The card expiration date is one year until the end of March of the relevant year. If the expiration date has passed, please perform the renewal procedure.**



Toyosu: 3-7-5 Toyosu, Koto-ku, Tokyo

tlb@ow.shibaura-it.ac.jp

Omiya: 307 Fukasaku, Minuma-ku, Saitama-shi, Saitama

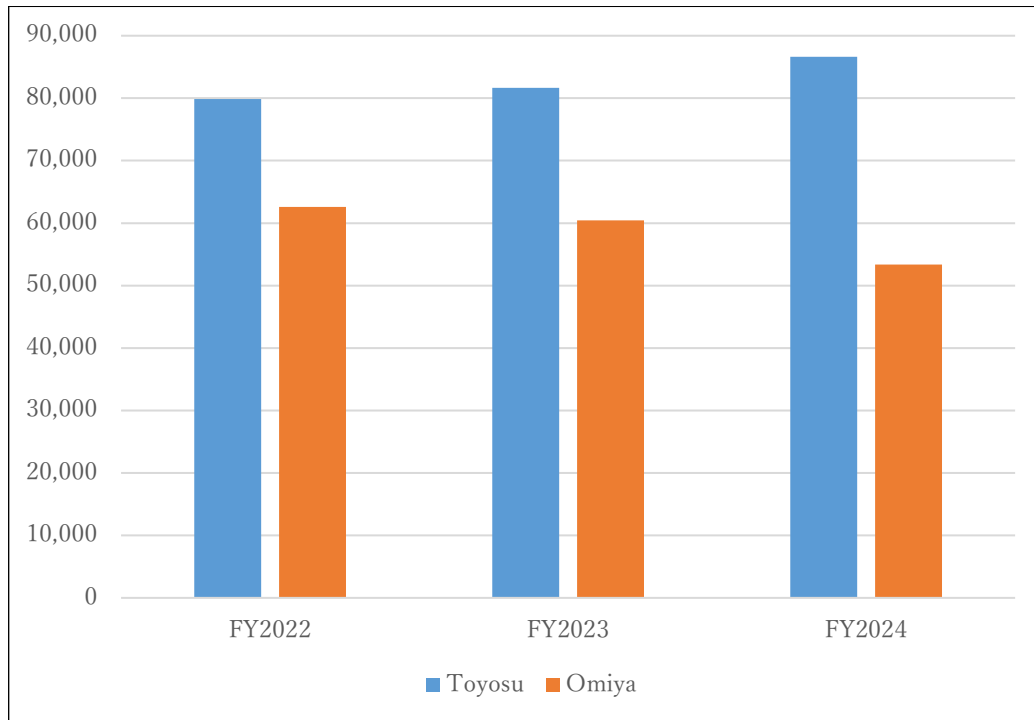
olib@ow.shibaura-it.ac.jp



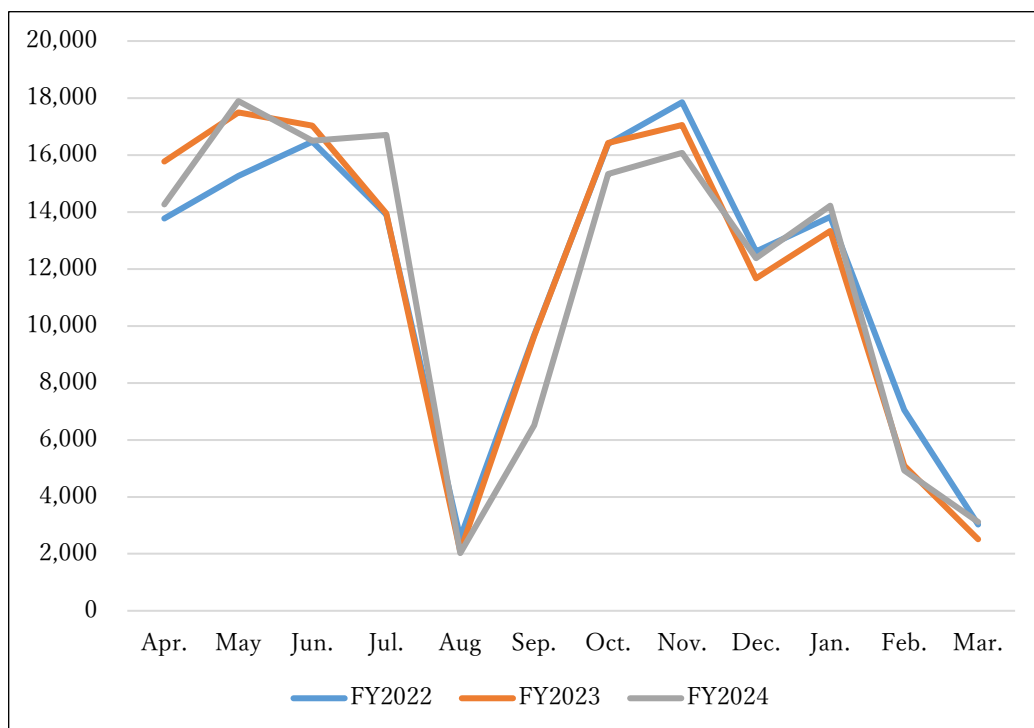
SIT Library

4)-2 Numbers lent

Campus	FY2022	FY2023	FY2024
Toyosu	79,841	81,632	86,618
Omiya	62,577	60,430	53,352
Total	142,418	142,062	139,970



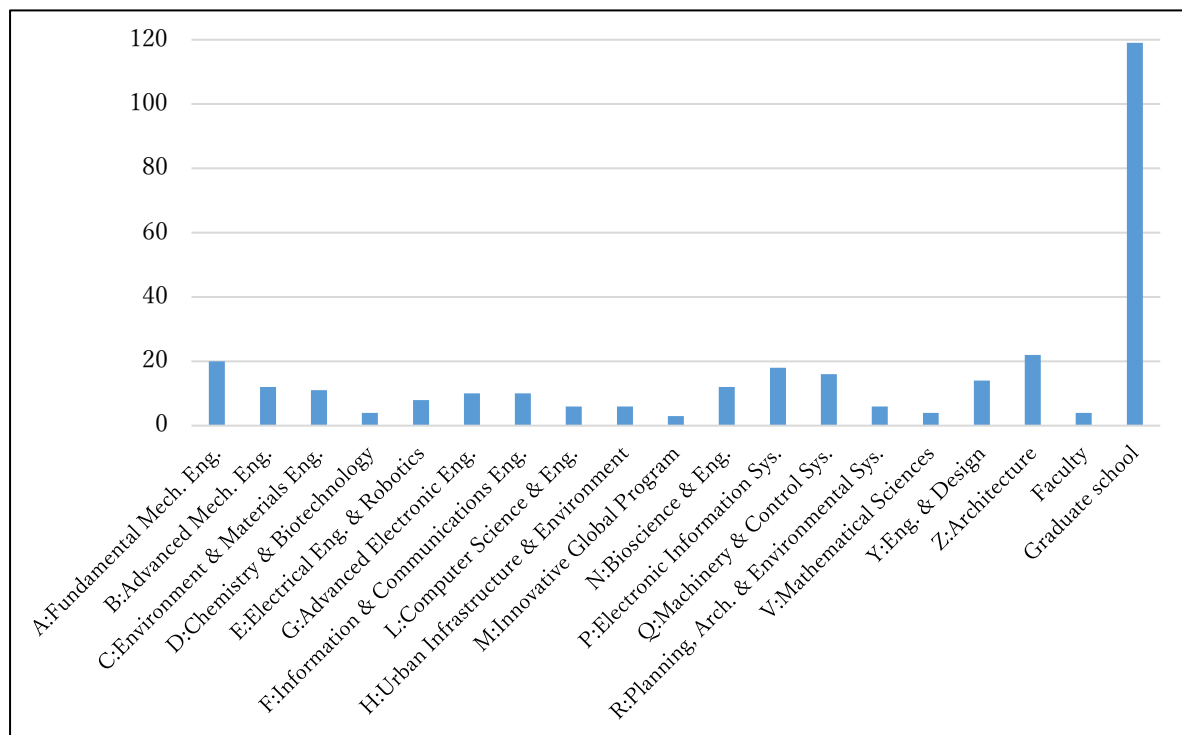
Monthly transition



- Long-term loan of notebook PCs (half-term)

In the second half of FY2021, the library started long-term (half-term) loan of notebook PCs, which had been handled by the Academic Affairs Division, for online classes. In FY2024, 207 notebook PCs were loaned out a total of 305 times. Students' demand for notebook PCs was high, and all the PCs were on loan.

Actual number of notebook PCs loaned by faculty and grade (not including renewals)



Shibaura Institute of Technology Library
JAPANESE

[ACCESS](#)
[SHIBAURA INSTITUTE OF TECHNOLOGY](#)

[Electronic Resources](#)
[General Information](#)
[Services](#)

[Shibaura Institute of Technology Library > Long-Term Lending of Laptop PCs for SIT students only](#)

Long-Term Lending of Laptop PCs

Before making inquiries, please refer to the "[Frequently Asked Questions](#)" section.

1. Lending eligibility [for students only]

In principle, students who are having difficulty taking classes or writing assignments due to insufficient specifications or malfunction of their PCs.

2. Loan period

Semesterly (August and March: Renewal is possible) Short-term loans are not available.

3. How to apply for a new loaner PC


- Access the laptop loan application site (URL below), check the "Application Details: New Application" box, enter the necessary information, accept the terms of use, and then press the "Send" button.
[Laptop PC loan request site \(on-campus and for students only\)](#)
- You will receive an e-mail from the library confirming your renewal application.
Please follow the instructions in the e-mail and complete the borrowing procedure at the library.
(Note: The number of PCs is limited, so we may not be able to meet your request depending on the availability of PCs.
Please do not dispose of the box in which you checked out the book, as it will be used when you return the book.

4. If you wish to continue (extend) the laptop pc loan, please complete the following procedures before the expiration date.

- Access the laptop loan application site (URL below), check the "Application Details: Application for renewal (extension)," enter the necessary information, accept the terms of use, and then click the "Send" button.
[Laptop PC loan request site \(on-campus and for students only\)](#)
- The library will contact you by e-mail to inform you that your renewal application has been accepted. After that, the library will contact you by e-mail to inform you that the renewal procedure has been completed.
Once you have received an e-mail stating that your renewal has been completed, you will be able to continue using your laptop.


- Prize for the best reader

1st place: 464 books




Prize for Best Reader 2024


We honored fourth-year undergraduate students who borrowed many books during their studies and interviewed them!



How to use the library

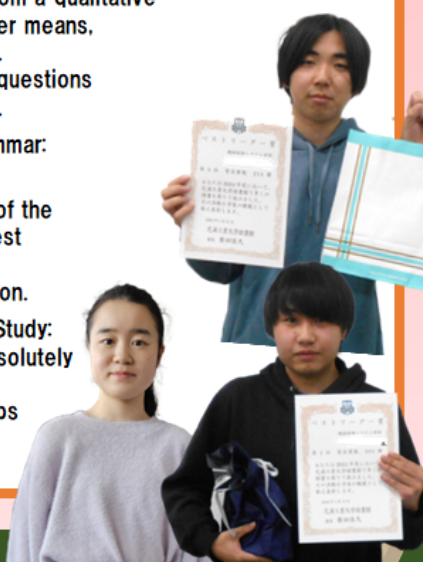
- I think the library has a great selection of books. The three-week loan period made it easy to study beginner-level technical books thoroughly, and I feel the library helped me achieve goals I couldn't reach in high school.
- I often used the OPAC to find and reserve books, and I frequently extended loan periods. Being able to do everything online was extremely convenient.
- There's a service where the library buys requested books, which I found very useful. It allowed me to access materials that weren't originally available.
- I didn't use the library for research, but to explore topics that caught my attention in class. As I took more interesting courses, my interests expanded and I naturally borrowed more books.
- The key to using the library well is checking the website thoroughly. Beyond borrowing books, there are helpful services like thesis search tools, writing support, study rooms, and private spaces for job hunting. Learning to use the thesis management tool early made organizing references much easier.



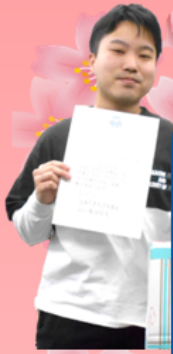


What books do you recommend?

- 'Statistics from the Basics'
This book explains statistics not from a mathematical perspective, but from a qualitative perspective using images and other means, making it very easy to understand. In addition, it addresses common questions that arise when learning statistics.
- 'TOEIC L&R Test English Grammar: Only What You Need to Know!'
- 'Complete Guide to All Parts of the TOEIC L&R Test for First-Time Test Takers' Both of these books are recommended for TOEIC preparation.
- 'The Complete Guide to Self-Study: 55 Techniques for Those Who Absolutely Refuse to Give Up on Learning'
This book contains many useful tips for studying. Although it is a thick book, it is well worth the effort.



Job Hunting



- The library offers a wide range of textbooks on ES, interviews, and web test preparation, along with books useful for job hunting.
- I used the individual booths for web test preparation and practiced interviews in the tatami room, which was also used for actual interviews.
- By reading books related to industries I was interested in, I gained a deeper understanding from various perspectives and was able to approach job hunting without regrets.
- Although I'm in an electronics-related department, interested in design. Reading Creator Job Hunting helped me broaden my horizons beyond my major.
- Understanding companies and industries helped me clarify my motivations for applying, so I recommend reading many books to strengthen your job search.

Global



- I joined two language training programs through the International Affairs Department. In my second year, I studied abroad in Ireland for a month, staying with a host family, which helped improve my English and led me to surpass my TOEIC goal of 730.
- That same summer, I joined a program in Las Vegas to interact with locals in English. I made friends from South Korea and France, and we still keep in touch.
- I scored 815 on the TOEIC, aiming for the 785+ scholarship threshold. The experience helped me improve my English and taught me how to plan and reach goals.
- Through my lab activities, I participated in PBL twice. Since I'm not confident in English, the library's wide selection of English conversation books was very helpful.



Message to Junior

- I am grateful to live in an era where I can learn from the history, wisdom, and expertise that our predecessors have built up. I am also grateful that libraries exist as places of learning. When I think about it that way, libraries may feel more accessible. If I had realized their value when I was a first-year student, or even earlier, I might have read more books.
- When you think of libraries, you may imagine 'old books,' but they also have many of the latest technical books. Please make full use of various books and enjoy a fulfilling university life!
- Books come in many genres and can offer new knowledge, broaden values, or spark unexpected interests—even if picked up casually. What matters is the mindset of "give it a try if it interests you." Even challenging or unrelated books may lead to discoveries. Reading deepens thinking and expands future possibilities, so actively engage with books to grow through diverse perspectives.
- Popular books featured on TV, social media, or recommended at seminars are often available at the library, making them easy to access. While searching for specific titles, I've also discovered surprisingly readable books that suited me well. The library is a great resource for both casual reading and study.
- Looking back, my four years at university flew by. I made good use of the library for report assignments and exam preparation. I believe that how effectively you utilize the library can greatly impact the richness of your university experience. Please make active use of it!



Thank you for
your cooperation!



5) Facility use

- Facility use for Winter Intensive Course (Tea Ceremony Experience) of SIT junior and senior high school

On August 29th and December 12th, 2024, SIT junior and senior high school students experienced tea ceremony in the Japanese-style room of the library.

- In response to student requests gathered through the Library User Satisfaction Survey, a new entrance/exit gate was installed on the research building side, and additional reading seats were added in the main building area.



6) List of ScombZ

	Month	Title
1	Whole year	"How to use the library for job hunting" - Introduce recommended resources for job hunting
2		Notice of publisher-sponsored webinars, etc.
3	Apr.	【Re-start loan of notebook PCs (for undergraduates)】 on 1 st Apr. from 1pm
4		【Re-start loan of notebook PCs (for postgraduates)】 on 8 th Apr. from 1pm
5		【Toyosu】 Special Exhibition "Congratulations on your enrolment and promotion!"
6		Information on CAS SciFinder online workshop
7		Notice of webinars: Elsevier (23 rd and 24 th Apr.), Web of Science (23 rd Apr.), SciFinder (26 th Apr.)
8	May	Library Sunday open days (Jun.-Jul.)
9		Notice of "Book Garden (Book Selection Event) "
10	Jun.	Long-term book lending in summer season
11		【Toyosu】 Student Co-operative Summer Exhibition "Radio culture: an exploration of radio waves"
12	Jul.	【Omiya】 Summer Special Exhibition "Team Birdman Trial x Library collaborative exhibition Bird Spirit - S-300Miyabi vivid straightness"
13		Notice from the library 【Information on renewal procedures for students on notebook PC loan】
14		Suspension of material copying & off-campus loan services during summer holiday
15		Notice of publication of library newsletter "OH! MY LIB CAFE No. 49"
16	Sep.	Please participate in the library satisfaction survey via ScombZ and get a present!
17		【Toyosu】 Literature written by researchers, engineers and scientists
18		Notice of publication of "Library Annual Report FY2023"
19	Oct.	【Important】 【Urgent】 Notice of loan of notebook PCs <renewal/return>
20		【Omiya】 Special Exhibition "Autumn in the Library! Reading Week Exhibit"
21		(Reminder) Please participate in the library satisfaction survey via ScombZ and get a present!
22	Nov.	【Omiya】 Special Exhibition "The Exciting Production Diary of the On-Campus Free Paper tot"
23		Job-hunting seminar: "Is that company good standing? How to Choose a Company" will be held on Dec. 11 th at Toyosu, Dec., and 19 th at Omiya
24	Dec.	Long-term book lending in winter season
25		【Toyosu】 Special Exhibition "The world is full of surprises - the world of non-fiction"
26		Material copying & off-campus loan services during winter holiday
27		(Reminder) Held today! Wednesday 11 th Dec., at Toyosu, Thursday 19 th Dec., at Omiya
28		Job-hunting seminar: "Is that company good standing? How to Choose a Company"
29		Library Sunday open days (Jan.)
30	Jan.	Notice of publication of library newsletter "OH! MY LIB CAFE No. 50"
31		Long-term book lending in spring season
32		【For prospective graduating students】 Return of notebook PCs
33		【Toyosu】 A new entrance/exit gate has been installed on the research building side of the Library
34		Notice: new loan of notebook PCs will be temporarily suspended
35		【Omiya】 Special Exhibition "Arts and Crafts Club x Collaborative Exhibition: "The archive of Beauty"
36		Prize for best reader FY2024
37		Result of FY2024 Library Satisfaction Survey
38	Feb.	Library sterilizers have been installed
39		【For prospective graduating students】 Issuance of library cards
40		ILL suspension due to library system replacement
41		(Information) Briefing on the use of the university library for SIT junior and senior high schools students
42		Please help us return notebook PCs on long-term loan as soon as possible.
43	Mar.	【Return your PC urgently】 Request for return of notebook PCs on long-term loan
44		Notice of part of service suspension due to the replacement of the library system
		Changes to the URL and login procedure for OPAC, SIT Search and My Library

7) Activities record of the Library Research Committee for Railway Materials in FY2024

23rd Apr. 2025, Prof. Dr. Goro FUJITA

(1) Sorting-out and bibliographic registration of donated items

The number of materials registered in the bibliography exceeded 6,000 as shown in Table 1. As it is difficult to preserve the remaining materials that have not yet been sorted out, digitization is underway to the extent that copyright issues do not arise, and those not yet owned by the National Diet Library are being donated.

(2) Utilization of donated items

The number of loans to outside-university visitors is increasing, but in 2024 there were only 3 loans as shown in Table 2; in 2025 the number is expected to increase because of the following.

(3) Sorting materials related to Tadotsu factory

Due to the reconstruction of JR Shikoku's Tadotsu Plant, about 2,000 materials from the former Japan National Railways era were organized. After a temporary loan period, these materials were officially transferred in August 2024.

① Locomotive history books, etc. (646 items)

Files from the 1950s to the 1980s documenting repair and transfer history in addendum file format. Digitization of key sections is underway.

② Detailed drawing (345 items)

Materials from the 1950s to the 1980s, most of which are one of a kind. Digitization of key sections is underway.

③ Train car description (photo 1,2)

Instruction manuals for Japan National Railways rolling stock (A4 size) from the 1950s to the 1980s. Since these materials are considered to be the centerpiece of the railroad collection, the budget was secured and bibliographic registration was prioritized, and the registration of about 200 books was almost completed.

The manuals were produced when the rolling stock was newly built and distributed to the relevant departments of the JNR. Because of Tadotsu's location, there are many manuals for diesel locomotives and diesel cars, as well as for steam locomotives and freight cars.

In addition, there are also common drawings for bogies, axles and control units, regardless of the type of locomotive. The Railway Museum, Kyoto Railway Museum and the Railway Technical Research Institute also hold these items, but the lists are not open to the public and their actual status is unknown. The ability to access the library's holdings from outside the university through the search system is a distinctive feature.

④ Technical books, etc. (422 items)

Organization is underway.

(4) Organization of committee meetings

The composition of the committee for the FY2023-2024 will remain the same. Since most of our activities are informed through this report, we decided not to hold a committee meeting for the FY2024. The committee will continue to be constituted in FY2025.

Table1: Breakdown of bibliographic registers of railway materials in FY2024

請求記号別	
0類	6
1類	1
2類	218
3類	12
4類	3
5類	2,008
6類	2,396
7類	32
8類	0
9類	59
雑誌	1,805
計	6,540

Table2:List of interlibrary loan of railway materials for FY2024

依頼番号	依頼館	書誌
1 Y24043	明治大学	草軽電気鉄道 / 黒岩保美編集 ; ... エリエイ/プレス・
2 Y24202	名古屋大学	空気ブレーキ装置図面集及び部品番号系統表 / 日本国 御装置, 電磁給排弁, 除湿装置. -- 日本国有鉄道車両設
3 Y24203	名古屋大学	空気ブレーキ装置図面集及び部品番号系統表 / 日本国 切換弁, 逆止メ弁, 締切弁, 測重弁, 吐出シ弁, 急ブレーキ



Photo1: Train car descriptions on the shelves



Photo2: Spine of the train car description