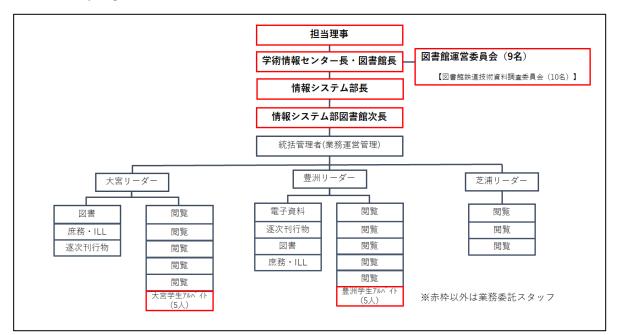
- 3. Reference information
- 3.1 Organizational operating structure
 - Library steering committee

Library director : Naohiko TANAKA

Members : Kazumi TSUNODA, Keiko KAWAGUCHI, Koji FUKUI, Kyoko HIDAKA, Hitoshi KUWATA, Yasushi SAKUYAMA, Ichiro SOFUE, Miyoko HIRASHIMA

Based on rules, the library steering committee consists of a library director, two professors from the College of Engineering, one professor from the College of Systems Engineering and Science, one professor from the College of Engineering and Design, one professor from the School of Architecture, one professor from the Graduate School of Engineering and Science, and two staff members from the library.

- Term : Director 1st Apr. 2021~31st Mar. 2024 (including academic appointment)
 : Members 1st Apr. 2020~31st Mar. 2022
 * Staff members from the library shall have a term of office.
- Library Research Committee of Railway Technology Material University members: Six persons; Outside university members: Four persons Term: 1st Apr.,2021~31st Mar. 2023(Activities are ongoing from the previous year)



· Library organizational chart

• Aims for Fiscal Year 2021

To advance the Toyosu Library expansion plan to build a new library for the post-COVID19 world.

- 1. Utilize library functions in job-hunting related activities (Using the corporate database, information including the latest updates and cooperate issues will be provided online to students who are engaged in job-hunting activities.)
 - Collect materials in response to the latest trends, such as the use of the Internet for job hunting, and promote the use of these materials through publicity in cooperation with the Career support section.
 - Hold guidance on the use of job-hunting related databases that are popular among students, with the aim of raising awareness and increasing the use of these databases among lower year students.
 - Make effective use of library facilities and respond flexibly to web interviews, etc.
- 2. In addition to grasping the requests and trends of female students (utilizing library satisfaction surveys) and enhancing materials that suit their need, research other universities where the number of female applicants is increasing and introduce case studies with reference to the library facilities of those universities. (Visualization of data on women's ability to find employment and advance to higher education, etc.)
 - Understanding and reflecting the needs of female students through satisfaction surveys.
 - Improved job-hunting materials for female students.
 - Gathering information on other universities.
- 3. Promote plans to renew and expand the Toyosu Library as a place for academic study with new functions.
 - Review library functions and proceed with the Toyosu Library restructuring plan to accommodate the two-library (Toyosu and Omiya) system.
 - Enhance materials, including specialized books focusing on design, architecture, environment, and energy, in response to the transition to a course-based system, expansion of the graduate school, and relocation of the Department of Design Engineering.
 - In anticipation of the post-corona, promote the online availability of materials and guidance and improve the usability of the library website, which serves as a point of contact.
- 4. Promote library use by international students by enriching materials for them and actively providing guidance on how to use the library.
 - Increase the number of lent books and enrich materials that help students improve their language skills, such as foreign books, TOEIC, English multilingual readers, and e-books.
 - Continue to conduct library satisfaction surveys and publish the English version of the library newsletters to bring international students closer to the library and provide them with opportunities to use the library.

MonthContents1Apr.Published in the Yomiuri Shimbun_Briefing on the Use of the University Library for SIT Junior and Senior High School Students2MayPublication of the third issue of the Library Annual Report JUSTICE Contract Status Survey for FY20214Handling of long-term loan of notebook PCs at the library5Jun.Book Garden(Book Selection Event) at 3 campuses6Removal of unnecessary books7Publication in the "Library Journal"9Jul.Japan Library Association "Library Survey"9Publication of the library newsletter "OH! MY LIB CAFE No.41"10Change of notebook PC check-out counter (Library will be in charge)11Library tour for student preparing for examinations12Aug.Publication of library article in Support Association News13Conducting of FY2021 Library Satisfaction Survey14Sep.About the "How to Use the Journal Impact Factor 2021" document Change date of library newsletter "OH! MY LIB CAFE No.42"18Publication of the library newsletter "OH! MY LIB CAFE No.42"19Aggregation of 2021 Library Satisfaction Survey20Aggregation of 2021 Library Satisfaction Survey21Nov.Library survey of Academic Information Infrastructure in FY2021 by Ministry of Education, Culture, Sports, Science and Technology (MEXT)22Publication of the library newsletter "OH! MY LIB CAFE No.42"23Preliminary report for 2021 Library Satisfaction Survey24Publication of the pamphlet "Japan Association of National University Libr	•	List of deli	berations of FY2021 by library steering committee
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